

UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF NEW YORK

, Plaintiff(s), Case No.

-VS-

, Defendant(s).

REQUEST FOR TRANSCRIPT

TO: _____, Court Reporter / Transcriber.

Notice is hereby given that an official transcript¹ of a proceeding has been requested of the following proceeding(s) / portion(s) of the proceeding(s):

Date of proceeding: _____ Proceeding: _____

Date of proceeding: _____ Proceeding: _____

Date of proceeding: _____ Proceeding: _____

(Attach additional pages if necessary)

Delivery time:

Ordinary Delivery (30 days after receipt of deposit)

14 Day Delivery (14 days after receipt of deposit)

Expedited (7 days after receipt of deposit)²

3 Day (3 days after receipt of deposit)²

Daily (Transcript to be delivered following adjournment and prior to the normal opening hour of the court on the following morning whether or not it is a court day)²

Hourly (Transcript to be delivered within two (2) hours of filing of request)²

Realtime (Unedited draft of transcript produced electronically during proceeding)

¹ Upon the filing of the official transcript with the Clerk of Court in a civil or criminal proceeding by the court reporter, the parties will have five (5) business days to file a Notice of Intent to Request Redaction. For additional information on the Court's Policy concerning redaction of transcripts please visit the Court website at www.nynd.uscourts.gov.

² CJA Counsel: Any requests for expedited or daily copy must be justified and preapproved by the presiding judge by filing a CJA-24 form in eVoucher and also on CM/ECF.

Please note that if the Transcript request is for an appeal, the requestor must also file the appropriate transcript appeal forms that are available on the 2nd Circuit website at <http://www.ca2.uscourts.gov>.

Signature: 

Attorney for _____

NDNY Bar Roll #: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

Email Address: _____

Phone Number: _____

Certificate of Service

I hereby certify that on _____, I electronically filed the foregoing with the Clerk of Court using the CM/ECF system which will send notification to the following:

_____,

and that I mailed by United States Postal Service the document to the following non CM/ECF participants: _____.

s/ _____